



Job Title: Partner Recruiting Manager
Divisions: Solar, EV Charging, Telecom
Reports to: Director of Field Services
Department: Operations
Location: Remote

Description

As the Partner Recruiting Manager, your primary focus is to source, engage, and manage fulfillment partner acquisition efforts with the intent of finding qualified candidates that help grow GreenLancer's network.

You will report to the Director of Field Services, and are ultimately responsible for managing an assortment of in-network, organic, and out-of-network recruiting strategies to find qualified fulfillment partners on behalf of GreenLancer's solar, electric vehicle charging, and telecom divisions. The Partner Recruiting Manager will execute on these strategies to find and recruit candidates that satisfy the qualification requirements and recruiting goals set by each division.

Responsibilities

1. Recruit new fulfillment partner candidates on job boards, social media, industry, websites, and other possible channels.
2. Manage the sourcing, recruiting, and screening of fulfillment partner candidates for a variety of programs and opportunities; including licensed contractors, engineering firms, service vendors, and administrators.
3. Assist the team with identifying, recruiting, interviewing, and onboarding new fulfillment partners.
4. Screen the candidates to verify and ensure that the fulfillment partners have the proper licenses, insurances, and credentials to meet service requirements.
5. Identify as many qualified fulfillment partner candidates per identified market that can provide solutions to our Customers
6. Provide phone and chat support and guidance to fulfillment partner candidates to ensure timely onboarding.
7. Collaborate with GreenLancer's internal team to optimize workflow automation used for recruiting and processing new Fulfillment Partners
8. Attend meetings with GreenLancer's internal team, Customers and Fulfillment Partners as necessary
9. General availability on weekdays between 8am-8pm ET
10. Record time on a weekly basis



Requirements

- Candidates should be familiar with the construction industry and preferably have a 1-2 years experience recruiting for businesses, construction, or a related field
- Software Skills: Google Workspace, Hubspot, Microsoft Office, Zoom, Slack, Canva
- Successful track record managing multiple recruiting channels and candidates
- Excellent communicator and able to successfully pique candidates interest
- Proven work experience collaborating across multiple internal and external teams
- Team player that behaves ethically, with highest degree of integrity at all times
- Ability to adapt and work in an open, fast-paced, collaborative environment
- Highly positive energy and can-do personality

Other Benefits

GreenLancer offers a generous employee reward package that includes:

- Comprehensive benefits including health insurance
- Competitive base compensation & commission structure
- Paid time off
- Cell phone allowance and/or reimbursement for car mileage car allowance
- Work remote from your home office
- Provided Laptop, monitors, Telephones (VOIP), standup desk
- Flexible working schedule with proper coordination

About GreenLancer

Founded in 2013, GreenLancer has helped over 150,000 homeowners and businesses go solar by connecting solar installers with specialty service providers on our web-based marketplace.

Our mission is to accelerate the adoption of renewable energy by making solar installers more efficient and reducing barriers to solar expertise. In 2018, GreenLancer launched a telecom division (G-force Platform) that is accelerating the deployment of 5G and wireless communications. In 2021, GreenLancer launched its EV Charging division that will scale to build the infrastructure needed to electrify transportation.

We are an equal employment opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, national origin, disability status, protected veteran status or any other characteristic protected by law.